

### 3.2.4 Semi-Finished Goods Handling

The semi-finished goods need to be handled in a way to protect products from damage, defect, or production errors.

- Semi-finished products should never be stored directly on the floor, next to a wall, or underneath a window that could dirty or cause damage to the products.
- All sharp tools need to be tied to tables and inventoried regularly to prevent mixing with products and causing potential damage or harm to workers.
- Sewn goods- Needle control process is necessary to prevent broken needles from becoming caught in products and causing harm to workers or consumers or damaging products.
  - Best Practice- 100% of goods should be run through a needle detection machine to check for needle parts at the final QC.
  - If the factory is not able to acquire a needle detection machine another process must be in place for broken needle control to assure 100% of goods are checked.
- In process, products should be kept organized and clearly identified to prevent a mix of sizes or similar products in production.

Poor Examples of Semi-Finished Product handling:



Semi-finished product stacked too high,  
on cardboard



Semi-finished product next to dirty wall,  
under a window



All semi finished products on tables or in bins